

TRAINING GUIDE

Crystal Reports Advanced 3

Using Crystal Reports with Lucity

Advanced - 3

The seventh of a seven-part series, this workbook is designed for Crystal Reports® users creating Work reports. This guide goes over particular steps and challenges in creating reports for work orders. Most of the following items can be issues found in creating other reports, however; they are very common in Work reports. Some of the general issues have been discussed previously so are included again for review.

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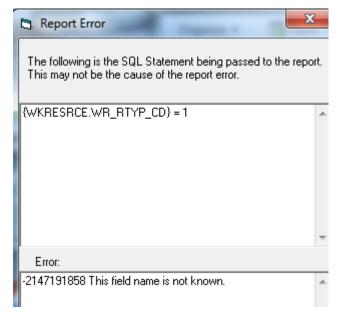
Adding Tables

Bring in all of the tables that could possibly be filtered on in the report.

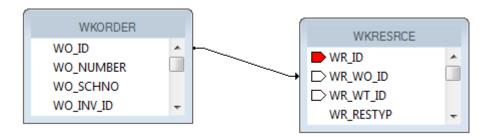
The following is a simple Work Order Report with fields from the **WKORDER** table with only the **WKORDER** table in the Database Expert.



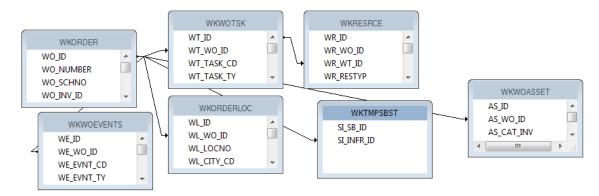
o If this report is run in Lucity with a filter on Resource Code equal to 1 (employee) then the following error will show up and the report will not run.



- The error occurs because the WKRESRCE table is not a part of this report.
- o Bring in any tables with possible fields to be filtered on into the *Database Expert* and *Link*.



The standard Work Order Summary report has the following tables yet only shows fields from the **WKORDER** and **WKORDERLOC** tables:



- In general, the tables are linked with "Left Outer Join" connections. If the table on the left is true then move to the right for the next information. This shows with an arrow pointing to the "Connecting" tables.
- Inner joins can be used information in both tables has to exist but sometimes Crystal has some issues with this linking. This shows with a line with no arrows.
- Some older reports show all of the connections without arrows even though they are "Left Outer Joins". If looking at an old standard report and all of the connections look like inner joins, check each connection by double clicking each line and finding the Join Type description.

Many items in the Work Order module are found in grids. Each grid uses a different table.

> The normal user wants to start grabbing tables, linking and pulling in fields. As long as you can find the correct linking fields this should work, right? Wrong. There may be issues with multiple lines showing and possible problems with running the report with a filter.

A typical field an end user might like to see is the Address. It will be necessary to bring in the **WKORDERLOC** table to be among the tables in the main body of the report so the report can be run with an address filter. If the address is brought directly in from this table, the following occurs:

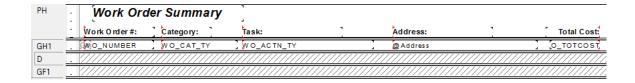
Work Order Summary

Work Order#:	Category:	Task:	Address:	Total Cost:
2006-01128	Sewer Service	Waste Water Quality Commercial	926 S BANNING ST	270.45
2006-01128	Sewer Service	Waste Water Quality Commercial	821 S ROANOKE ST	270.45
2006-01129	Residential Collect	tion Residential Collections		0.00
2008 04420	C=64 W ==4=	Hannatained Callegian		0.00

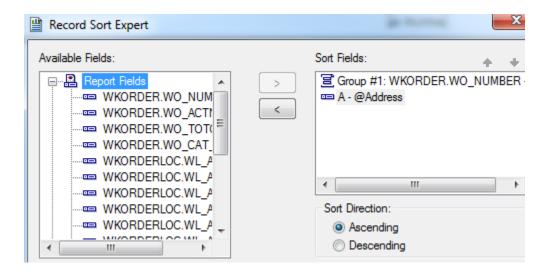
• The Work Order # 2006-01128 shows up twice because in this record there are two addresses in the Address grid. This might not be a problem to see the work order for each location but the Total Cost is going to show up each time as well, which is normally undesirable.

Possible ways to handle this:

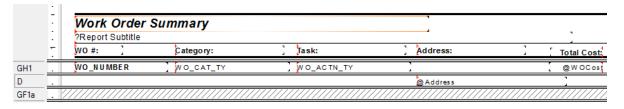
1. If you want just one of the addresses, you could group on **WO_NUMBER** and then place all of the fields in the *Group Header* or *Footer* section.



Depending on whether you wish to see the top address or bottom address in the Work Order Location grid, you could go into the *Record Sort Expert* and select the address field to sort on in either ascending or descending order.



2. Another possibility is grouping on **WO_NUMBER** and then putting the address formula in the *Detail* section. This would allow all of the addresses in the Location grid to show.





• There can still be problems if another field from another grid is brought in. In this next example the subtask from the **WKWOTSK** table is used.

Work Order Summary

Work Order #:	Category:	Task:	SubTask:	Address:	Total Cost:
2006-01128	Sewer Service	Waste Water Quali	ty Comme		270.45
			Work Zone	821 S ROANOKE ST	
			Regulatory Research	821 S ROANOKE ST	
			Emergency Response	821 S ROANOKE ST	
			Regulatory Research	821 S ROANOKE ST	
			Regulatory Research	926 S BANNING ST	
			Emergency Response	926 S BANNING ST	
			Regulatory Research	926 S BANNING ST	
			Work Zone	926 S BANNING ST	

• There are three subtasks for this work order and one of the Tasks has two resources. So, for each address each task/resource combination is brought in. You definitely don't want this to happen. The problem is the way Lucity passes the information over to Crystal Reports.

The best way to handle grid information is with subreports. Both the SubTask and Address fields can be put in subreports.



Work Order Summary

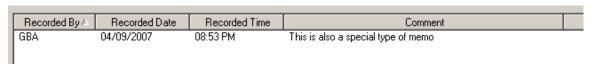
Work Order#:	Category:	Task:	SubTask:	Address:	Total Cost:
2006-01128	Sewer Service	Waste Water Quality Comme	W ork Zone	821 S ROANOKE ST	270.45
			Regulatory Research	926 S BANNING ST	
			Emergency Response		

Note:	 	 	 	

Adding a Comments Section

The data from the *Comment* tab within **Work Orders** and **Requests** is brought into the report differently than the *Comment* sections in other modules. For this example, we'll add a Comment subreport to the **Work Order Summary Report**.

- 1. First, we'll find the field definition for the Work Order Comment section.
 - a. Open the Work Orders Standard module. Click on the Comments tab.

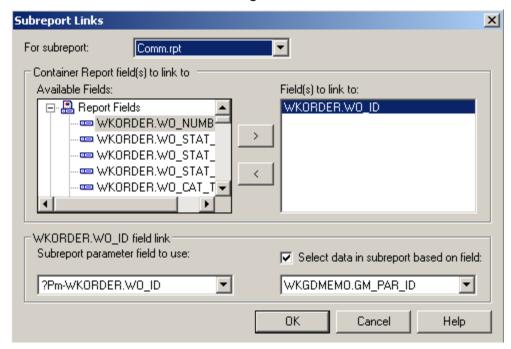


- b. Right click in the grid.
- c. Select Add Comment or View Details for an existing comment.
- d. Ctrl + right click in the large comments box to view the field definition. Note that the table name is **WKGDMEMO** and the field name is **GM_MEMO**.
- e. Close the comment dialog.

Note: This Comment section does not hit the **WKMEMO** table. Instead, it uses the **WKGDMEMO** table.

- 2. Open the Work Orders module's Report Dialog.
- Export the WOSum.rpt report and rename it LC_WOSumComment.rpt. Open the renamed report.
- 4. Right click in the left margin of the Group Footer 1a section and select Insert Section Below.
- 5. Click Insert Subreport
 - a. In the New report name section, type a name for the subreport (Comment).
 - b. Click Report Wizard.
- 6. Open Create New Connection>>ODBC>>GBAWork001 (Finish)>>Tables.
 - a. Move the WKGDMEMO table to Selected Tables.
 - b. Then, choose Finish and OK.
- 7. Insert the **Comment** "box" into the **Group Footer 1b** section.
- 8. Choose subreport formatting options and resize the box.
- 9. Right click within the Comment box and select Change Subreport Links.

a. Select fields so it looks like the following:



- b. Click OK.
- 10. Double click on the **Comment** box. You are now in the **Comment** subreport.
- 11. Click Select Expert and add the following to the formula:

and {WKGDMEMO.GM_PARENT} = "WKORDER"

This can be done with the New tab.

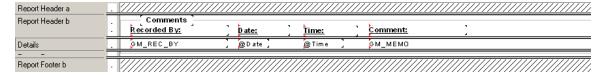
OR

- a. In the Formula Editor > Formula Workshop you can type "and"
- b. Double click the field, WKGDMEMO.GM_PARENT
- c. Type in "="
- d. Right click on WKGDMEMO.GM_PARENT within the list of fields and click *Browse Data* and select WKORDER, *Paste Data*.
- e. Select Save and Close and then click OK.

Note: The formula in Requests would look like this: {WKGDMEMO.GM_PAR_ID} = {?Pm-WKREQ.RQ_ID} and {WKGDMEMO.GM_PARENT} = "WKREQ"

12. Add column titles. You'll want to make the titles **bold** and <u>underlined</u> in order to make them distinct.

- 13. Drag in the appropriate fields.
 - o You'll need to create formulas for the Date and Time fields before adding them.
- 14. Increase the size of the GM_MEMO field and format it so it Can Grow.
- 15. Place a box around the **Comment** subreport to separate it from the rest of the data. Make sure the bottom of the box is in the Report Footer section so the box will grow to accommodate the Memo field if necessary.
 - a. Add a title for the box (Comments).
 - b. Format the Comments text box with a white background.



- 16. Click the Design tab.
- 17. Click the Section Expert button.
 - a. Select *Group Footer1b* and the *Suppress Blank Section* option.
 - b. Select Group Footer 1 and the Keep Together option.
 - c. Then, click OK.

Preview

Notes:

Work Order Summary Report WO# Status Status Date Main Task Category 98-000027 Complete Administrative General Office Comments Recorded By: <u>Date:</u> Comment: Time: GBA 4/16/2007 2:33:00 PM This is a comment for 98-000027 98-000028 Administrative General Office Complete Comments Recorded By: Date: Time: Comment: GBA 4/16/2007 2:34:00PM This is a comment for 98-000028 98-000029 Complete Pavements Asphalt Preparation 98-000005S Completed Pavements Mudjacking 98-000030 Complete Pavements Repair Potholes

Linking

When a subreport is added to a report, the linking procedure is usually straight forward; however, there are exceptions throughout the Lucity modules. We previously discussed one such exception: the XXMEMO table to the Main table for Comments. Here, the linking field was not obvious.

There are other situations where information in a grid requires a go-between table to work with the parent module. When creating a report, this go-between table is required to connect the subreport to the main report. For example, when Work Orders or Requests are linked to Work Orders or Requests, a go-between table called **WKWOMWO** is needed.

This is a special linking table and is NOT a simple many to many relate table. It is a many to self, many to many table.

You **CANNOT** do the following linking:

WKORDER.WO_ID to WKWOMWO.MW_WO_ID WKWOMWO.MW RQ ID to WKREQ.RQ ID

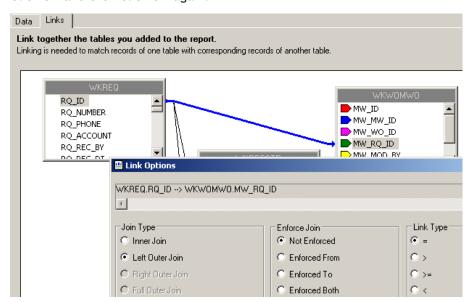
Linking Work Orders to Requests

In our first step-by-step example, we will link a Work Order subreport to a Request report.

- We will modify the Summary of Requests (ReqSum.rpt) report from the Request module. From the Work report folder open LC_ReqSumLinks.rpt.
- 2. Open the Database Expert.
- 3. Add the WKWOMWO table and link it to WKREQ.

The connected fields usually have an ID field with a common part; in this case, it is RQ.

- a. To link the tables, click on the joining field in the "parent" table and drag it onto the joining field in the connecting table.
- b. Double click on the joining arrow and select the Left Outer Join Link Option.
- c. Click OK and then click OK again.

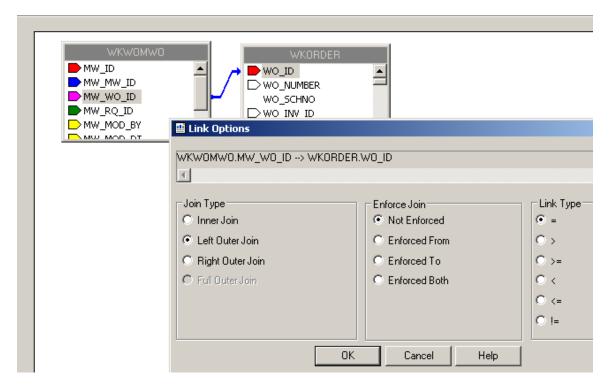


- 4. Add a **Detail** section for the Work Orders subreport.
- 5. Create a subreport (Linked Work Orders).
 - a. For the Selected Tables, bring in WKORDER and WKWOMWO.
 - b. Select Next and link the tables. Left Outer Join.
 - The "parent" table will be the table that is linked to the main report. (Usually placed far left, top)
 - c. Click Finish and then click OK.

Standard Report Creation Wizard

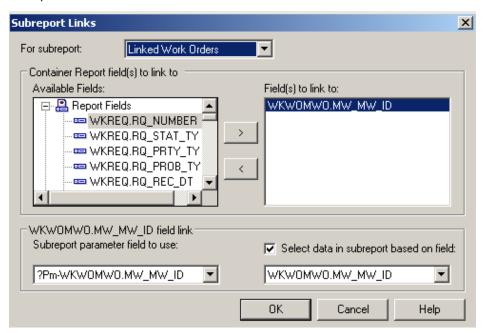
Link

Link together the tables you added to the report.



- 6. Place the subreport in the new *Details* section.
- 7. Select the formatting options and resize the subreport.

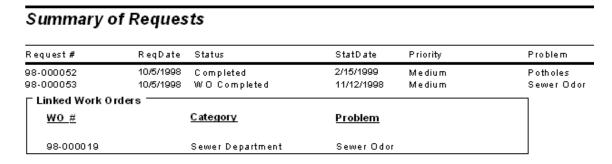
8. Right click in the **Linked Work Orders** subreport box and select *Change Subreport Links*. Set up as shown below:



- 9. Open the Linked Work Orders subreport.
 - a. Set up the subreport with the desired information.



- b. Open the Section Expert in the main report and select Suppress Blank Section for the subreport **Detail** section.
- 10. Preview the report.



11. In our example, there is an extra space above the first Work Order record. One way to remove this space is to go back into the **Linked Work Orders** subreport *Select Expert* and add a statement for Work Order IDs greater than zero.

```
{WKWOMWO.MW_MW_ID} = {?Pm-WKWOMWO.MW_MW_ID}
and {WKORDER.WO_ID} > 0
```

 As you can see in the Preview screen below, this additional statement has removed the blank space from above the first Work Order record.

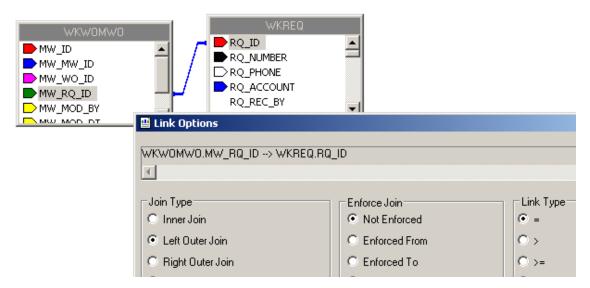
Summary of Requests StatDate Request# ReqDate Status Priority Problem 10/5/1998 2/15/1999 98-000052 Completed Medium Potholes 98-000053 11/12/1998 Sewer Odor 10/5/1998 W O Completed Medium Linked Work Orders <u>WO #</u> <u>Category</u> <u>Problem</u> 98-000019 Sewer Department Sewer Odor

Another way to handle the blank line is to use the Section Expert in the subreport.
 Select Suppress blank section for the Detail section.

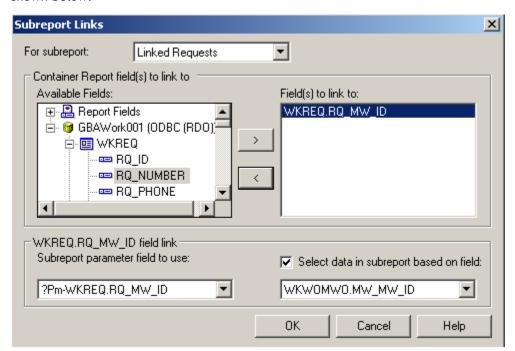
Linking Requests to Requests

For our next example, we'll continue with **LC_ReqSumLinks.rpt** from above. Here, we'll add the linked Requests.

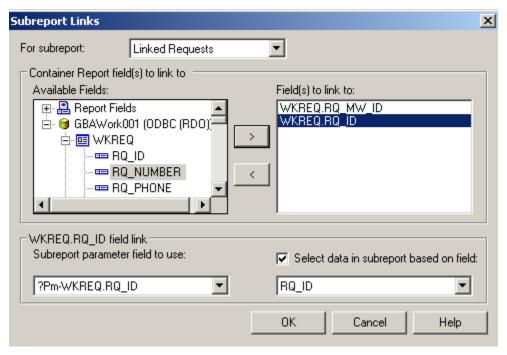
- 1. Add a *Detail* section beneath the **Linked Work Orders** subreport.
- 2. Insert a subreport named Linked Requests.
 - a. For the Selected Tables bring in WKWOMWO and WKREQ.
 - b. Link as follows:



- c. Place the subreport in the newly created *Detail* section.
- d. Select formatting options, and resize.
- 3. Right click on the **Linked Requests** subreport and select *Change Subreport Links*. Set up as shown below:



 You do not want to show the request you are in when listing linked requests, so an additional linking statement needs to be added.



4. Open the **Linked Requests** subreport and click *Select Expert*.

5. You'll need to modify one of the linking formulas created in Subreport Links.

- o Change the second formula to "not equal".
- You can do this in the Formula Workshop by highlighting the "=" and then opening Operators>>Comparisons and double clicking Not Equal (x<>y). OR You can just type in "<>". The "=" will be replaced with "<>".
- Remember to Save and Close the Formula Workshop and select OK to close the Select Expert. The new formula will appear as follows:

- 6. Set up the subreport with the desired information.
- 7. Go back to the main report and open Section Expert. Select Suppress Blank Section for this new **Detail** section.

Preview

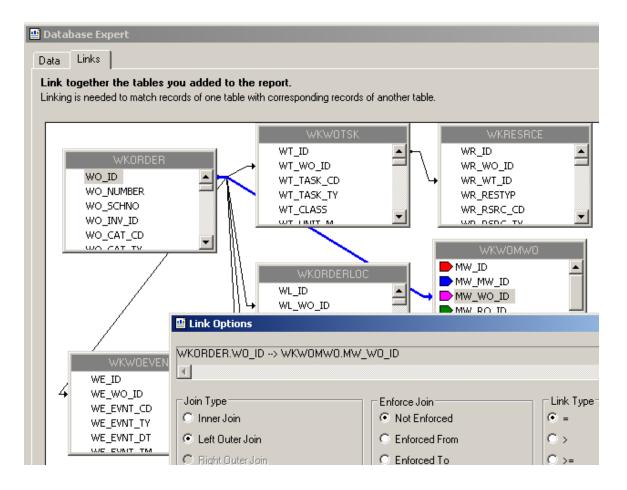
Summary of	Reques	sts			
Request #	ReqDate	Status	StatDate	Priority	Problem
98-000052	10/5/1998	Completed	2/15/1999	Medium	Potholes
☐ Linked Work Ord	ers ——				
wo #		<u>Category</u>	Problem		
98-000019		Sewer Department	Sewer Odor		
Linked Requests					
Req#		<u>Category</u>	<u>Problem</u>		
98-000053		Sewer Department	Sewer Odo	or	

Linking Requests to Work Orders

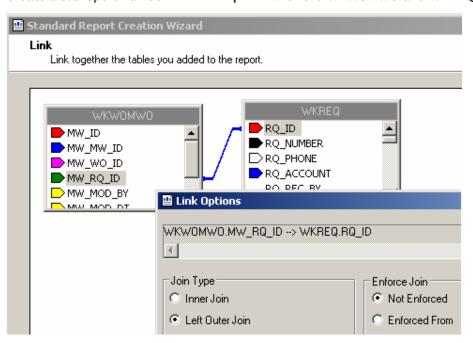
The procedure for adding the linked subreports is very similar to the above examples.

In this case, we'll add a Linked Requests subreport to the Work Order Summary Report.

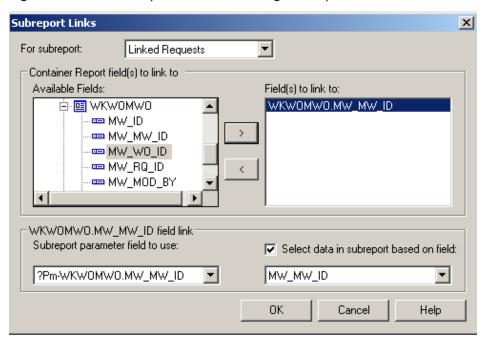
- We will modify the Work Order Summary (WOSum.rpt) report from the Work Order module.
 From the Work report folder open LC_WOSumLinks.rpt.
- 2. Open Database Expert and add the WKWOMWO table, linking it to WKORDER.



- 3. Add an additional *Group footer* section beneath *GF1a*. This will be the new *GF1b*.
- 4. Create a subreport named Linked Requests with the WKWOMWO and WKREQ tables.



- 5. Insert the **Linked Requests** subreport into the new **GF1b** section.
- 6. Right click on the subreport and select Change Subreport Links.

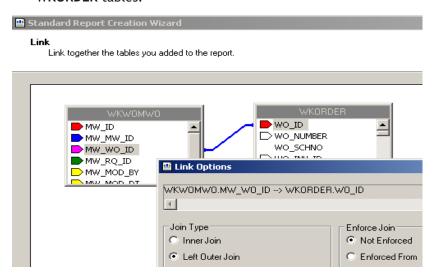


7. Proceed with the subreport details as previously demonstrated.

Linking Work Orders to Work Orders

We will continue with the open LC_WOSumLinks.rpt report and add a second subreport, Linked Work Orders.

- 1. Add a new *Group Footer* section.
- Create a new subreport named Linked Work Orders and bring in the WKWOMWO and WKORDER tables.

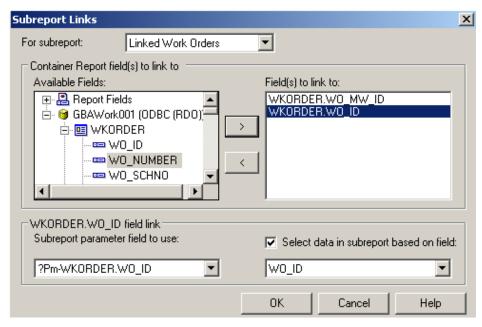


3. Place the Linked Work Orders subreport in the new Group Footer section.

4. Right click on the subreport and select Change Subreport Links.



AND



- 5. Open the Linked Work Orders subreport and click Select Expert.
- 6. Change the formula as discussed previously.

7. Proceed with the subreport details.

Work Order Reports with Assets

Asset Inventory Numbers

You can use the Asset number for record selection. By adding a formula in the Select Expert section, you can limit records to the desired assets.

The following Asset values are required to create any formulas that would select specific Assets. This is not a complete list.

	CI_ID	CI_NAME		CI	_ID	
		No Inventory Item			57	S
ı	2	Sewer Structure			58	S
1	3	Sewer Pump Station			59	
	4	Sewer Pump			60	S
	5	Sower Service			61	
ı	6	Sewer Pipe			62	S
	-	otteet oegment			63	S
	8	Street Intersection			64	
	10	Water Pipe			65	S
	11	Water Valve			66	S
	12	Water Hydrant			67	
	13	Water Pump Station			68	
		Water Storage Facility			69	S
		Water Meter Location			70	S
	16	Water Node			71	S
		Water Vault			72	S
		Water Supply Source			73	
		Street Structure			74	S
		Street Subsegment			75	C
		Water Pumps			76	
		Water Backflow Preventers			77	Ė
		Water Service Taps	╽		78	
		Storm Structure	╽		79	
		Storm Conduit	╽		80	
		Storm Pump Station	╽		81	
		Storm Pump	╽		82	
		Storm Detention Basin	╽		83	-
		Street Post/Pole	╽		84	-
		Street Sign	╽		85	
		Fleet	╽		86	
		Equipment			88	
		Street Supersegment	╽		89	_
		Water Main Breaks			90	_
		Park			91	
		Park Parking Lot			91	
		Park Parking Lot Park Path	-		93	
		Park Structure			94	_
		Park Field	-		95	_
		Park Court			96	
		Park Court Park Landscape			96	
			-		98	_
		Park Lighting Park Playground Equipment				_
				_	99	
		Park Furniture			00	
		Park Irrigation Control			01	
		Park Irrigation Valve			102	
		Tree			103	_
		Street Main Line			104	
		Street Conduit			105	
		Street Conductor			106	
		Street Traffic Detector			107	
	56	Street Fiber Optic Line	L	1	108	H

CI_ID	CI_NAME					
57	Street Preemptive Signal					
58	Street Junction Box					
59	Street Meter Box					
60	Street Snow Shoe					
61	Street Cabinet					
62	Street Auxilary Equipment					
	Street Signal Head					
64	Signal Controller					
65	Street Sidewalk					
	Street Curb					
67	Street Pavement Marking					
68	Street Median					
	Street Guard Rail					
70	Street Bus Stop					
71	Street Railroad Xing					
	Street Wall					
73	Street Fence					
74	Street Steps					
75	General Custom					
76	Facility Building					
	Facility Roof					
78	Facility Floor					
79	Facility Room					
	Facility Furnishing					
81	Park Meter					
	Park Pool					
83	Park Refuse					
	Light Controller					
	Street Light					
	Bridge					
	Water Control Valve					
	Water Meter Device					
	Water AMR					
	Raw Water Meter Location					
	Raw Water Meter Device					
	Raw Water Node					
	Raw Water Pipe					
95	Raw Water Pump					
96	Raw Water Pump Station					
97	Raw Water Storage Facil					
98	Raw Water Supply Source					
	Raw Water System Valves					
	Raw Water Control Valve					
	Recycled Meter Location					
	Recycled Meter Device					
	Recycled Node					
	Recycled Pipe					
	Recycled Pump					
106	Recycled Pump Station					
107	Recycled Storage Facility					
100	Dogueled System Value					

CL NAME

CLID	CI NAME
109	Recycled Control Valve
	Street Ramp
111	Recycled Hydrant
112	Recycled Service Tap
113	Recycled AMR
114	Raw Water AMR
115	Recycled Supply Source
116	Recycled Vault
117	Raw Water Vault
118	Street Parking
119	Water Loss
120	Water Flushing
	Facility Site
	Facility Site Asset
	Facility Door
124	Water Site
125	Water Sampling Station
	Street Road Attribute
127	Street Road Segment
128	Street Road Ramp
	Street Road Asset
130	Street Road
132	Solid Waste
133	Solid Waste Container Solid Waste Route
105	Elec Underground Struc
120	Elec Surface Struc
127	Elec Elec Station
139	Elec Switching Station
130	Elec Support Struc
140	Elec Warning Sign
141	Elec Aerial Marker
142	Elec Riser
	Elec Anchor Guy
	Elec Span Guy
145	Elec Pushbrace
146	Elec Assembly
147	Elec Joint Use Attachment
148	Elec Conduit Inventory
149	Elec Prim Under Line Seg
150	Elec Sec Under Line Seg
151	Elec Prim Over Line Seg
152	Elec Sec Over Line Seg
153	Elec Circuit Source
154	Elec Bus Bar
155	Elec Communication Cable
156	Elec Transformer Bank
157	Elec Transformer Location
150	Elec Transformer Unit

158 Elec Transformer Unit 159 Elec Volt Regulator Loc

160 Elec Volt Regulator Unit

CI_ID	CI NAME
161	Elec Open Point
162	Elec Circuit Breaker
163	Elec Recloser Location
164	Elec Recloser Unit
165	Elec Sectionalizer Loc
166	Elec Sectionalizer Unit
	Elec Fault Interrupter
168	Elec Fuse Location
169	Elec Fuse Unit
170	Elec Switch Location
171	Elec Switch Unit
172	Elec Capacitor Bank Elec Series Cap Location
173	Elec Series Cap Location
174	Elec Capacitor Unit
175	Elec Capacitor Unit Elec Shunt Reactor
176	Elec Fault Indicator Elec Fault Limiter
177	Elec Fault Limiter
178	Elec Ground
179	Elec Surge Arrestor
180	Elec Street Light
181	Elec Recloser Elect Ctrl
182	Elec Recloser Hydr Ctrl
183	Elec Section Elect Ctrl
184	Elec Section Hydr Ctrl
185	Elec Relay Control
186	Elec Regulator Control
187	Elec Capacitor Control
188	Elec Load Tap Control
	Elec Network Protector
	Elec Generator
	Elec Meter
	Elec Induction Motor
	Elec Synchr Motor
218	Park Pool Site
219	Park Pool Appurtenances
220	Park Playground
221	Park Fence
	Park Modular Equipment
	Raw Water Main Breaks
224	Sewer FOG Facilities
225	Sewer IPT Facilities
226	Sewer FOG Extractor Customer Address
228	Facility Building Asset
229	Facility Floor Asset Facility Roof Asset
230	Facility Doom Asset
231	Facility Room Asset

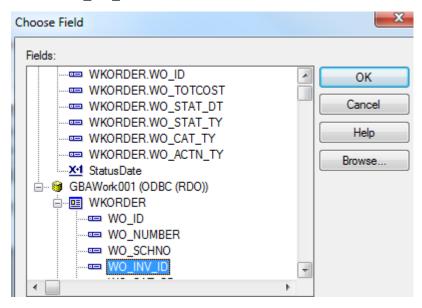
Note: These Assets come from the **WKCATINV** table.

108 Recycled System Valve

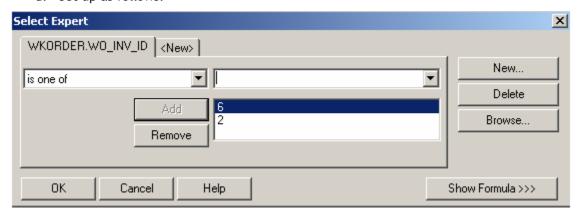
Limiting Record Selection to Specific Assets

We will create a **Work Order Summary Report** that will show only **Sewer Pipe** and **Manhole** work orders with their assets.

- 1. From the Work report folder open LC_WOSumPipeMan.rpt.
- 2. You can view just Sewer Pipe and Manhole records by adding the following formula to the Select Expert:
 - a. Open Select Expert.
 - b. Click on WO_INV_ID.



- c. Click OK.
- d. Set up as follows.



e. Click OK.

Note: The 6 (Sewer Pipe) and 2 (Sewer Structure) values come from the WKCATINV table on the previous page.

OR

- a. You can click Report>>Selection formulas>>Record.
- b. Type in the following formula:

{WKORDER.WO_INV_ID} in [2, 6]

Preview

Work Order Summary Report

wo #	Status	Status Date	Category
98-000037	Complete		Pipe Maintenance
98-000038	Completed		Pipe Maintenance
98-000040	Complete		Manhole Maintenance

As you can see in the above example, the new **Work Order Summary Report** displays only the Sewer Pipe and Manhole records.

Asset Subreports

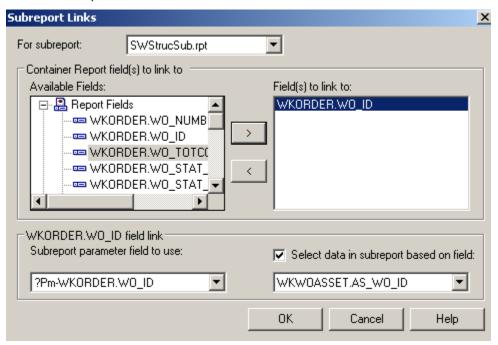
We will now add Asset subreports to the limited Work Order Summary Report we created above.

- 1. We are going to "borrow" subreports from WOFormSewerAsset.rpt.
 - a. Click *File* in the top tool bar, then *Open*, and then double click **WOFormSewerAsset.rpt**.
 - b. Right click on the **SWPipe.rpt** subreport.
 - c. Select Save Subreport As.
 - d. Enter a name for your subreport (SWPipeSub.rpt) and then Save the subreport. Make sure it is saved in the Work report folder.
 - e. Repeat these steps for the SWStruc.rpt subreport, giving it a new name as well.
 - For example, we've named this subreport, **SWStrucSub.rpt**.

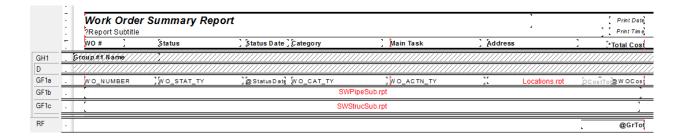
Note: When you are finished with these subreports, you may want to delete them from your "family" of Work reports. This will help avoid confusion in the future.

- Close WOFormSewerAsset.rpt.
- 3. You are back in LC_WOSumPipeMan.rpt. Insert two new *Group Footer* sections.
- 4. In your new *Group Footer* sections, insert the two subreports using the *Choose an existing report* option.
- 5. Choose the subreport formatting options. Remember to suppress the blank subreports within formatting and in the *Section Expert*.

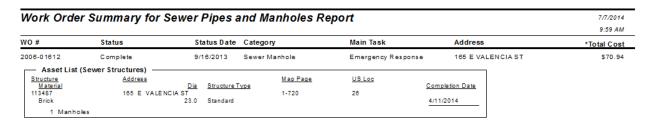
6. Link the subreports.



- 7. Within the subreports, remove the blank sections.
- 8. Remove the "old" linking formula in each subreport's Select Expert.



Preview



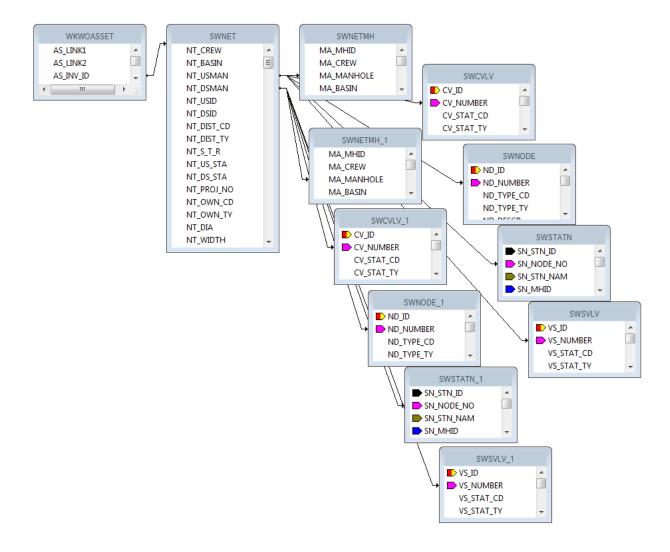
Example 31A

Bringing in Asset Work Orders

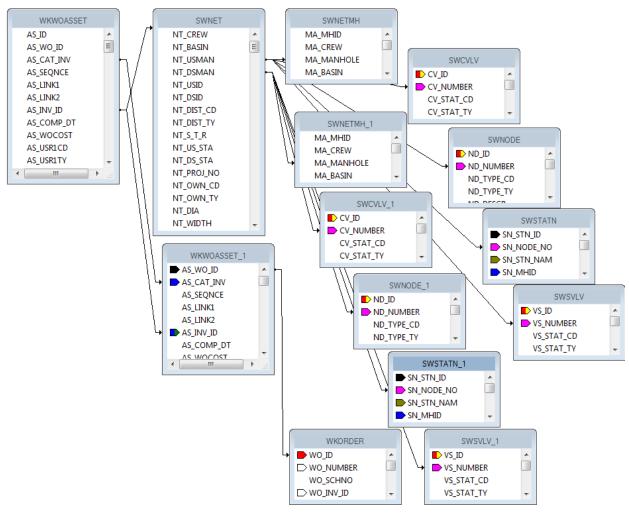
In a Work Order report with Assets, it is sometimes desirable to see all of the Work Orders associated with the Assets. This is helpful in determining if the asset is being plagued with problems.

1. From the Work report folder open **LC_WOSumPipeManWOs.rpt**. We will set up the Pipe asset subreport (**SWPipeSub.rpt**) to bring in any associated work orders.

The original tables for this subreport are linked as follows:



2. Additional tables are needed. Bring in **WKORDER** and an additional **WKWOASSET** which will show as **WKWOASSET_1**. Left outer joins.



- 3. Grouping should be added for the **AS_LINK1** field. The fields in the *Detail* section will be moved into the *Group Header* section.
- 4. Bring in the WO_NUMBER field and the WO_ACTN_TY field into the Detail section.
- 5. Create a formula (WOTitle) that will show when there are any other work orders associated with this asset:

If {?Pm-WKORDER.WO_ID} <> {WKORDER.WO_ID} then "Additional Work Orders"

- Group on this formula so that it will show only once for a list of work orders.
- 7. In the subreport Section Expert click on the Group Header #2 section and select Suppress Blank Section.
- 8. In the subreport Section Expert add a conditional suppression formula for the Details section.

{?Pm-WKORDER.WO_ID} = {WKORDER.WO_ID}

This will suppress the work order number the asset is associated with in the main report.

The Pipe subreport now looks like this:

RHb	Asset List (Sewer Pipes) US Structure US Address DS Structure DS Address	<u>Length</u> <u>Diameter</u>	US Map Page] Material	DS Map Page]	Completion Date]
GH1	NT_USMAN @USAddy NT_DSMAN @DSAddy	LENGTH NT_DIA	MA_MAPPAGE NT_MAT_TY	MA_MAPPAGE	@ CompDt
GH2	. Group #2 Name				
D	WO_NUMBER WO_ACTN	TY]	
GF2	. /////////////////////////////////////		///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////
GF1	. /////////////////////////////////////		///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////
RFa	Count Pipes	#Leng	Total Length		

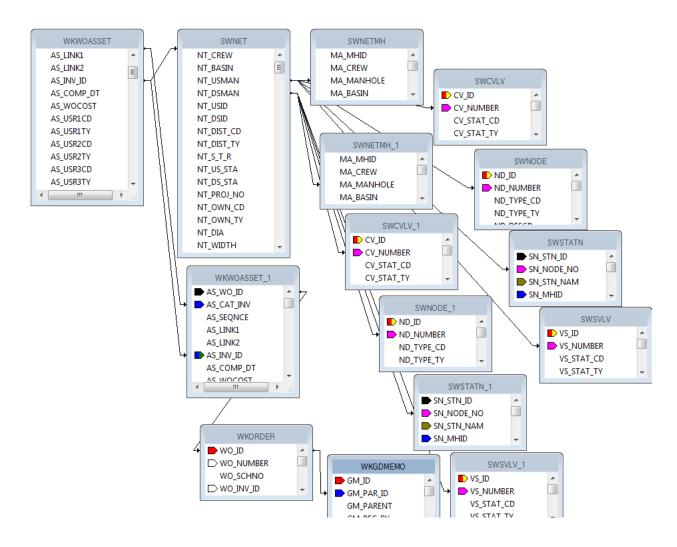
Preview

2013-00005	New Work Order	11/12/2013	Sewer Pipe		Engineering Quality Control	
Asset List (Sewer Pipes) ————					
US Structure DS Structure	US Address DS Address		<u>Length</u> Diameter	US Map Page Material	DS Map Page	Completion Date
113495 113497	1424 S PROJECT DR 0 E LESLIE CT			1-720 VCP	1-720	
Additional Wor	rk Orders					
2014-00009	GIS Map Update					
2014-00008	Emergency Respo	onse				
1 Pipes			512.4	Total Length		

Bringing in Comments for the Asset Work Orders

To view the comments that are associated with each Asset work order we will continue with LC_WOSumPipeManWOs.rpt.

1. The Work Order Comment is shown by bringing in the **WKGDMEMO** table then linking to the **WKORDER** table. Left outer join.



- 2. Create a new group on the WO_NUMBER field.
- 3. Move the data in the *Detail* section into the new *Group Header* section (*GH3*).
- 4. Add the **GM_MEMO** field to the *Detail* section.
- 5. In the subreport Section Expert for Group Header #3, add the following formula to Suppress.

{?Pm-WKORDER.WO_ID} = {WKORDER.WO_ID}

Also select Suppress Blank Section.

- 6. In the subreport Section Expert for Details:
 - a. Add the following formula to Suppress.

({?Pm-WKORDER.WO_ID} = {WKORDER.WO_ID})

Or ({WKGDMEMO.GM_PARENT} <> "WKORDER")

b. Also select Suppress Blank Section.

RHb	:	Asset List (Sewer Pipes) US Structure US Address Length US Map Page DS Map Page DS Structure DS Address Diametes Material Completion Date
GH1		NT_USMAN
GH2		Group #2 Name
GH3		WO_NUMBER] WO_ACTN_TY
D		GM_MEMO
GF3		
GF2		//////////////////////////////////////
GF1		
RFa		Count Pipes #Leng, Total Length

Preview

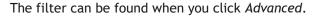
2013-00005	New Work Order	11/12/2013	Sewer Pipe		Engineering Quality Control		
— Asset List (Sewer Pipes) ————						
US Structure DS Structure	US Address DS Address		<u>Length</u> <u>Diameter</u>	US Map Page Material	DS Map Page	Completion Date	
113495 113497	1424 S PROJECT DR 0 E LESLIE CT		170.8 8	1-720 VCP	1-720		
Additional Wor	rk Orders						
2014-00008	Emergency Resp	onse					
memo	for 2014-00008						
2014-00009	GIS Map Update						
Secon	nd comment for 2014-00009						
anothe	er W O for this pipe.						
1 Pipes			683.2	Total Length			

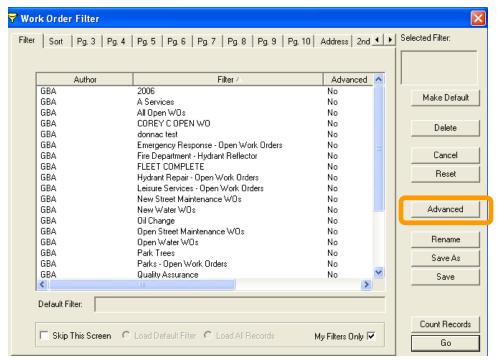
Filter on Grid Fields and the Impact on Reports

If you have a module that allows you to filter on a field that is in a grid with multiple records and you plan on running a report (without groupings) with this field as a filter, then the report may have some issues. If you have a field you wish to summarize, you need to set it up with groupings and variables or running totals.

For example, in a Work Order report where the fields have been placed in the *Detail* section without Grouping - the following could occur:

Filter on a grid field that has multiple values and run the report against this filter and see what the numbers do. Resource = 1 (employee) is a good one.





Then click on the "Report SQL" tab.

Lucity passes to Crystal the following statement.

$\{WKRESRCE.WR_RTYP_CD\} = 1$

When the report runs, it looks at the record every time the statement is true. If a report had three employees then it would hit the record three times.

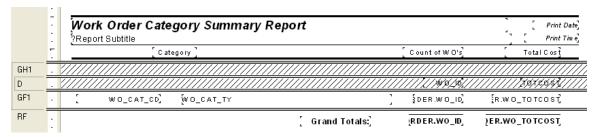
In WO# 2006-01128 there are two employees so when the report is run with a resource filter the work order line shows up twice.

2006-01128	Sewer Service	Waste Water Quality	821 S ROANOKE ST	230.40
		Commercial		
2006-01128	Sewer Service	Waste Water Quality	821 S ROANOKE ST	230.40
		C		

If the information being summarized is in the **WKORDER** table, then grouping on the **WO_NUMBER** and setting up variables should be sufficient. If you are summarizing a field within Task or Resources you will need to further group. In most cases using a Running Total is equally effective as the variables.

Using Variables in a Report

The original Work Order Category Summary (WOCatSum.rpt) report looked like this:



It was a very simple report which grouped on Category and used the Crystal Summary tool to calculate the Group Total and Grand Total. This worked when the report was run without filters.

3010	Tree	2	\$714.51
40000	Water Department	26	\$464.08
41000	Potable	44	\$2,596.80
41110	Potable Mains	124	\$20,068.40

There were certain filters that caused duplicate Work Order costs. The problem filters are the fields that come from grid data. In the Work Order module these would include Location, Assets, Tasks and Resources. This occurs because of the filter statement being passed from Lucity to Crystal. If there are two Tasks on a Work Order that are true for a Task filter being run then the report will run the record twice.

When the report was run with a resource filter on Work Orders that have employees these same categories looked like this:

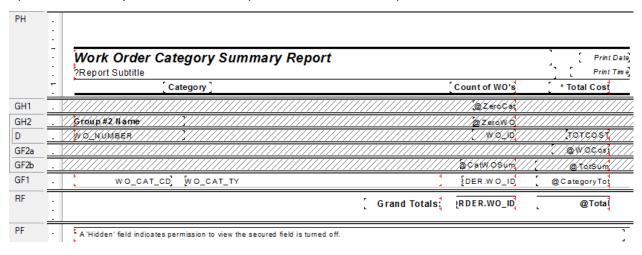
3010	Tree	2	\$2,143.54
40000	Water Department	25	\$464.08
41000	Potable	40	\$10,403.04
41110	Potable Mains	122	\$59,106.27

There is an obvious difference in the cost fields. Instead of possibly going down due to records being filtered out that had no employees, the cost actually went up. Some work orders had multiple employees so the cost was summed each time the filter was true. The count was calculated using the Distinct Count option as opposed to the Count option for calculating so there was no duplication of records.

To correct this issue we used grouping and variables.

3010	Tree	2	\$714.51
40000	Water Department	25	\$464.08
41000	Potable	40	\$2,596.80
41110	Potable Mains	122	\$20,068.40

Open WOCatSum.rpt and follow the steps used to correct the report.



- 1. Add a second grouping on the Work Order Number, WO_NUMBER.
- 2. Create a formula for the Work Order Cost (WOCost) and place it in the WO Number *Group Footer* 2.

WhilePrintingRecords;

Shared numberVar WOCost;

WOCost:={WKORDER.WO_TOTCOST}

3. Create a formula to summarize the cost for the Category (CatWOSum). Add a new section below the WO Number *Group Footer* 2. This is a second *Group Footer* (*GF2b*) for this section. Place this new formula in this section.

WhilePrintingRecords;

Shared numberVar CatTot;

Shared numberVar WOCost:

CatTot:= CatTot + WOCost

4. Create a formula to summarize the total cost for all Work Orders (TotSum). Place this in GF2b.

WhilePrintingRecords;

Shared numberVar TotWOCost;

Shared numberVar WOCost;

TotWOCost:= TotWOCost + WOCost

5. Create a formula to reset or zero the Work Order cost variable (**ZeroWO**). Place this in the WO Number *Group Header #2* section.

WhilePrintingRecords;

Shared numberVar WOCost:=0;

6. Create a formula to reset the Category Cost variables (**ZeroCat**). Place this in the Category Group Header #1.

WhilePrintingRecords;

Shared numberVar CatTot:=0;

7. Create a formula to show the Category total cost (**CategoryTot**). Place this in the Category *Group Footer #1*.

WhilePrintingRecords;

Shared numberVar CatTot;

CatTot

8. Create a formula to show the Grand Total Cost (Total). Place this in the Report Footer.

WhilePrintingRecords;

Shared numberVar TotWOCost;

TotWOCost

9. Suppress the new Group Header and Footer sections.

It depends on the report as to whether you use variables or running totals to solve filter issues. At the time the report was revised the use of variables was the choice method to correct the issue.

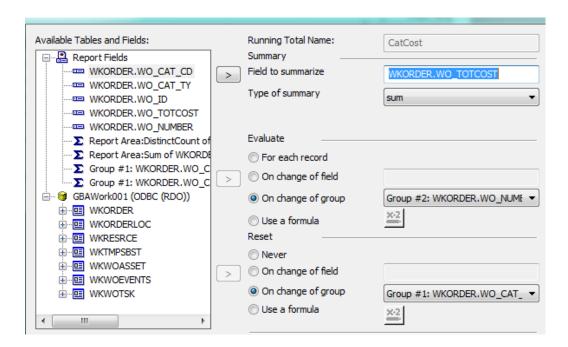
Variables are also very useful to pass information from a subreport to the main report.

Sometimes with complex reports variables are necessary to calculate the data correctly.

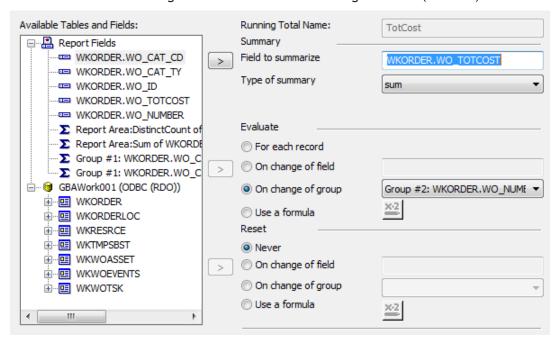
Using Running Totals in a Report

The same report could have been modified using Running Totals to correct the filtering issue.

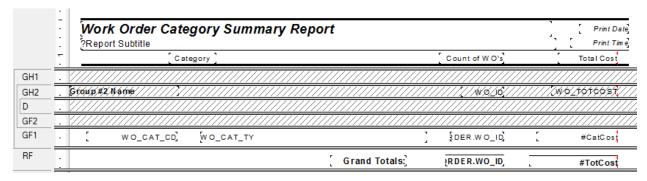
- 1. The additional grouping on the Work Order number is still necessary.
- 2. Two Running Totals are created.
 - One for the Category cost (CatCost).
 - The Evaluate is set up as "On change of group" and the group is "Group #2", the Work Order Number.
 - The *Reset* is set up as "On change of group" and the group is "Group #1", Category.



The second running total is to calculate the cost grand total (TotCost).



It *Evaluates* on the same group as the Category cost running total but the *Reset* is **Never**.



Secured Fields

Secured Fields in the Main Body of Report

Sometimes, fields should be hidden in reports if the person viewing the report does not have the proper level of security. This can be done by using parameters and formatting options.

Note: This will only work for fields in the main body of the report. Fields that need to be hidden in subreports will be addressed next.

Many cost fields in Work Order reports are set to use the "Hidden" option. Sometimes you may wish to suppress the fields completely.

The following steps are provided to set up the field security.

- 1. Right click Parameter Fields and select New.
- 2. Type in the Name ViewSecuredFields.
 - This is a special parameter field that must have this name "ViewSecuredFields". When the report is run within Lucity, the security is passed to the report and will not query the user. If the report is run outside of a Lucity module, in Crystal, then the security will be queried.
 - If the report is refreshed, it will ask for the parameters again, including the permission to view the secure fields. At this point you can change the security value the report will run with.
- 3. Select the Type > Number and under Options > Discreet Value -True.
- 4. Click OK.

Field Viewing Options

Field to Show Blank

For a blank field to show up when the user does not have rights to view the secured fields, do the following:

- 1. Right click the field that requires suppression and select *Format Field*.
- 2. Click the Common tab.
- 3. Click the formula box inext to Suppress.
- 4. Double click the ViewSecuredFields parameter from the Report Fields.
- 5. Type "= 0".

{?ViewSecuredFields} = 0

- 6. Click Save and close.
- 7. Click OK

Field to show "Hidden"

For the word "Hidden" to show up when the user does not have rights to view the secured fields, do the following:

- 1. Right click in the field that requires suppression and select Format Field.
- 2. Click the Common tab
- 3. Click the formula box inext to Display String.
- 4. Type in:

if {?ViewSecuredFields}=0 then "Hidden" else "\$"& totext(the field that is to show)

Note: The inclusion of the dollar sign is because once the formula brings in the word "Hidden", the formula requires the outcome to be text. The field will not allow number formatting. That is also the reason for the conversion of the field to text.

- 5. Click Save and Close.
- 6. Click OK

It would be helpful to make a notation at the bottom of the report to explain why some of the fields are "Hidden", such as:

"A Hidden field indicates permission to view the secured field is turned off."

Secured Fields in Subreports

The **ViewSecuredFields** parameter is sent to the report from the Lucity software security setup. This parameter value only reaches the main body of the report. In order for a subreport to use this value it needs to be passed into the subreport as a variable.

We will look at the **Work Order Detail Report** (**WODetail.rpt**) and see how security was added to the cost fields in the **Task/Resource** subreport.

- 1. First, we used a shared variable called **Security**. It was declared in both the report and subreport.
 - o Open WODetail.rpt. The ViewSecuredFields parameter was created.
 - o A new formula was created called **Security** to declare the variable.

Shared NumberVar Security:= {?ViewSecuredFields};

- 2. The new Security formula was placed into the *Report Header* section. The field size was reduced and the field text formatted to have white font. This ensured that the formula was not visible in the report.
- 3. In the TaskRes.rpt subreport a new formula called SecuritySub was created.

Once again, the Security variable was declared.

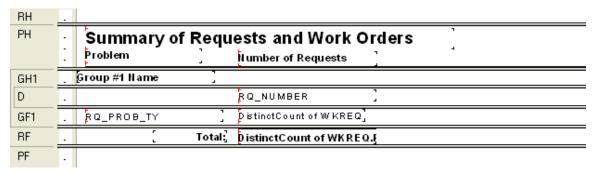
Shared NumberVar Security;

- o The formula was dragged into the suppressed Report Header.
- 4. There are four fields set up to show "Hidden" if the user does not have proper security. These are designated with asterisks (Cal'c UC, Task Costs, Unit Cost and Total Cost).

Variables – Passing information from a subreport to the main report

Let's create a report that shows the number of Requests and Work Orders for each Request Problem type. The number of Requests is straightforward enough with the use of a Running Total field. The number of Work Orders gets a little trickier because Work Orders are attached to Requests through a grid and thus need to be brought into the report as a subreport. Information from a subreport to a parent report can be done by using variables.

- 1. Create a new Work Report from the Crystal Report Blank Report option and name it LC_RegSumRQWO.
- 2. Bring in the WKREQ table. Bring in the Problem field (RQ_PROB_TY) and the Request Number (RQ_NUMBER):
- 3. Group by **Problem** Type.
- 4. Move the Problem field to the *Group Footer*.
- 5. Add a Number of Requests column title.
- 6. Add a Problem column title.
- 7. Create a *Distinct Count* of the Request Numbers for each Problem Type and place it under the column header in the *Group Footer* section.
- 8. Add a "Total" text in the *Report Footer* section. Then put in a *Distinct Count* of the Request Numbers into the *Report Footer*.
- 9. Add a Report Title "Summary of Requests and Work Orders".



- 10. Add the WKWOMWO table in the Database Expert and link as shown earlier in this document.
- 11. Add a Group on Request Number. (GH2)
- 12. Add another *Group Header 2* section (*GH2b*).
- 13. Create a **Work Order** subreport with the **WKORDER** and the **WKWOMWO** tables and place it in the *Group Header 2b* section (*GH2b*). Link tables and subreport as shown earlier in this document (Work Order to Request).
- 14. In the subreport, drag the **WO_Number** field into the *Detail* section. Create one formula **WOCount**

WhilePrintingRecords;

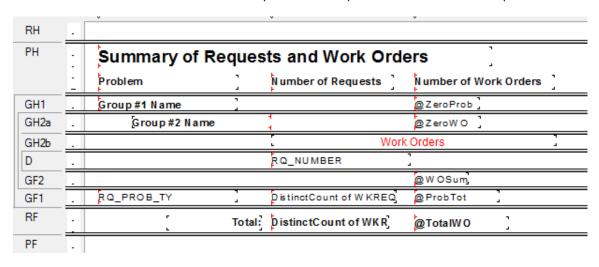
Shared numberVar WOCount;

WOCount :=DistinctCount({WKORDER.WO_NUMBER})

15. Place the formula and the **WO_NUMBER** field as follows and suppress the subreport sections. This subreport is counting the Work Orders for each Request. **WOCount** is a shared variable that is available to the main report.



- 16. In the main report create a column header, Number of Work Orders.
- 17. Create the next five variable formulas and place in the report as shown in the example.



WOSum (**WOCount** is being summed to calculate the Problem Total for Work Orders and the Grand Total for Work Orders.)

WhilePrintingRecords;

Shared numberVar WOCount;

Shared numberVar ProbWOCount;

Shared NumberVar GrTotWOCount;

ProbWOCount:=ProbWOCount + WOCount;

GrTotWOCount:=GrTotWOCount + WOCount;

ProbTot

WhilePrintingRecords;

Shared numberVar ProbWOCount;

ProbWOCount

TotalWO

WhilePrintingRecords;

Shared numberVar GrTotWOCount;

GrTotWOCount

ZeroWO

WhilePrintingRecords;

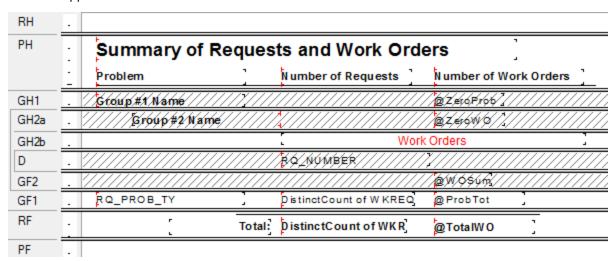
Shared numberVar WOCount :=0;

ZeroProb

WhilePrintingRecords;

Shared numberVar ProbWOCount :=0;

- 18. In Section Expert, make sure you select Suppress Blank Section for the GH2b section with the Work Order subreport.
 - Suppress sections as follows:



Note: The **GH2b** section must not be suppressed in order to pass the subreport information to the main body of the report. Within the subreport all sections may be suppressed.

Preview

Summary of Requests and Work Orders

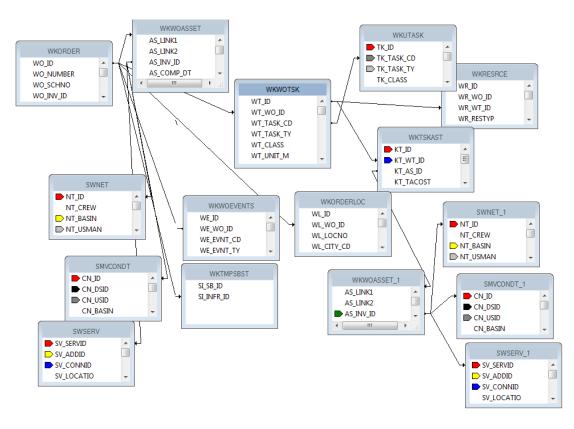
Problem	Number of Requests	Number of Work Orders
Concrete Sidewak Repair	2	0
TS - Flashing	3	2
TS - Misalignment	3	0
TS - Red Out	3	2
TS - Timing	4	3
Total:	15	7

Example 32A

Notes:		

Work Order Subtask Information to Assets

The Work module now allows Subtasks to be assigned to specific Assets. In order to show these relationships in a report, some fairly odd table links are required.

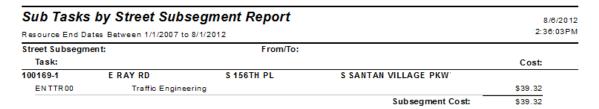


This seemingly simple one line report took nine groupings and two subreports to get to the information.

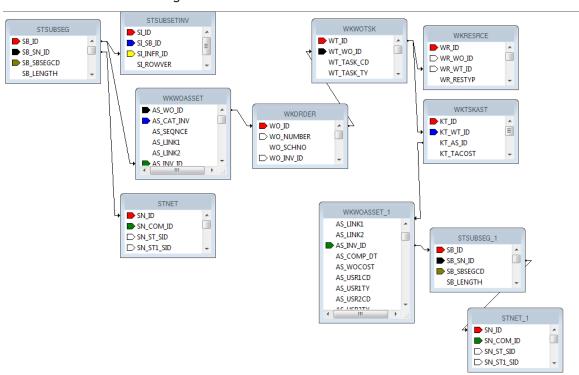
Work Order Asset Completion Report Summary by Sub Task					
	s From 1/1/2012 To	•	, .,		12:22 PM
Completed:	0.00	Total to be Completed:	0.00	Percentage Completed:	0.00 %
01-001	HEATER SYST	TEM			
Completed:	0.00	Total to be Completed:	3.00	Percentage Completed:	0.00 %
Notes:					
					, , , , , , , , , , , , , , , , , , , ,

Inventory Reports with Work Order Subtask Information

In Lucity version 7.4 or newer, the availability of the WKTSKAST and WKWOTSK tables in the list of synonym tables allow the addition of subtasks when creating reports for the various inventory items.



This too had some interesting table links:



This report had five groupings and three subreports to assist the information out of the tables and into the report.

If you are interested in creating a report with this subtask information, contact Lucity Support and we can help step you through the process.